

Ulster County Board of Health

May 9, 2011

**Members PRESENT:** Marc Tack DO, Chairman  
Joan Authenrieth, RN, Vice Chairman  
Dominique Delma, MD, Secretary  
Mary Ann Hildebrandt  
Thomas Stellato, MD

**UCDOH PRESENT:** LaMar Hasbrouck, MD, MPH, Public Health Director  
Erica Gifford, PE, Environmental Health Services Director  
Nereida Veytia, Patient Services Director

**GUESTS:** Lee Cane, League of Women Voters - Mid-Hudson Region  
Fredrick Larsson, Owner of Scandinavian Grace Café  
Alann Eisenson, Landlord of Scandinavian Grace Café'

**Excused:** Douglas Heller, MD, Medical Examiner  
Ivan Godfrey, PhD, LCSW

- I. Approval of Minutes:** The April minutes were reviewed, amending the minutes to change Ms. Veytia, from Absent to Excused. A motion was made by Dr. Stellato to accept the amendments and approve the April minutes. The motion was seconded by Dr. Delma and unanimously approved.

**II. New Business:**

- **Scandinavian Grace Formal Hearing Review:** Fredrick Larsson, owner of Scandinavian Grace Café and Alan Eisenson, Landlord of the facility, attended the meeting to present facility Formal Hearing case to the Board and request a waiver of the determined fines. Immediately following, the Board of Health broke so the Executive body could review and make their decision. The Board's determination was as follows:
  - The Board has imposed a reduced violation fine of \$5,000.00, to be paid in monthly increments of \$416.67 for 12 months, due by the 15<sup>th</sup> of each month, beginning June 15, 2011, with the last payment of \$416.63 due by May 15, 2012, subject to the following conditions;
  - All cited facility violations are to be remediated within 60 days from the date of this letter and no later than July 16, 2011, with the understanding that the Ulster County Department of Health's Notice of Closure remains posted and in effect until all cited facility violations have been remediated and an inspection by the Ulster County Department of Health has been conducted approving the remediation.
  - The facility must remain in compliance according to the guidelines of the NYS Sanitary Code for the duration of two years or fines revert to total amount of \$10,000.

A motioned was made by Dr. Delma to approve the decision, seconded by Ms. Hildebrandt and unanimously approved. Mr. Larsson will receive written

notification of the Board's decision within 5 business days (See Attached).

The Executive session ended and resumed to a full session meeting:

### III. Agency Reports:

#### a. Director's Update:

Dr. Hasbrouck reported on the following:

- **Director's Update Newsletter:** The May's Director's Update was distributed and reviewed (see attached).
- **Director of Environmental Services:** Dr. Hasbrouck introduced Erica Gifford, PE, as the new Director of Environmental Services. The department received 35 resumes, which were ranked and the top five candidates interviewed.
- **DOH/DMH Merger Study Update:** The merger Task Force meets the 1<sup>st</sup> and the 3<sup>rd</sup> Tuesday of the month. The Task Force has met three times thus far. The last meeting included representatives from Office of Mental Health (OMH) regional office and the NYS Department of Health regional office to assist with the review. The next meeting will focus on evaluating feasibility of departmental co-location. Dr. Hasbrouck will give a Task Force recommendation presentation Board at the July meeting.

#### b. Medical Examiner: No Report

#### c. Patient Services:

Ms. Veytia reported on the following:

- **CHHA/LTHHCP Transition Update:** Both Long Term and CHHA clients were successfully transferred to WillCare as of 5/1/2011. Continuing to receive referrals, evaluate and refer to WillCare. UCDOH program supervisors, as well as the Fiscal Unit, remain involved for data, billing, and quality of assurance purposes.
- **Community Outreach Activity (April-May):** Patient Services staff has been completing school outreaches as part of meeting agency MHSP deliverables.
- **Accessing Insurance for Children Update:** MISN will be taking the lead for scheduling Child Health Plus enrollment opportunities for those families having difficulties obtaining insurance for their children due to transportation, complexity of the forms or other issues. Enrollment opportunities will be scheduled in Pine Hill, Saugerties, Phoenicia, and Shandaken.

#### d. Environmental Health:

Ms. Gifford reported on the following:

- **NYSDOH MARO site visit:** There was a NYS State DOH MARO visit on 5/6. The purpose of the visit was to discuss the Sanitary Surveys and sampling, including the communication between EH staff and water staff. NYSDOH seemed to be pleased with UCDOH EH progress.

- **Informal Hearing Administrative Fee:** Ms. Gifford suggested that UCDOH begin charging for Informal Hearings, as this is lengthy process and requires significant staff time and UCDOH resources to execute. A fee of \$100.00 per hearing was proposed. Dr. Delma motioned to approve, the motion was seconded by Dr. Stellato and unanimously approved.
- **ATUPA Program Update:** To date, the ATUPA program has conducted approximately 90 site visits with no violations.
- **Food Service Establishment Update:** All food service establishments have been permitted. One facility was closed for failure to submit appropriate fees.
- **Children's Camps Update:** The 4/28 camp director's kick-off meeting went well with 30 in attendance.

**Next Meeting:** The next meeting is scheduled for June 13, 2011.

**Adjournment:** A motion to adjourn was made by Ms. Authenrieth and seconded by Ms. Hildebrandt.

Respectfully submitted by:

Katrina Kouhout  
Secretary to the Public Health Director  
On behalf of UC Board of Health